Comply Supplier User Guide - Entity Registration

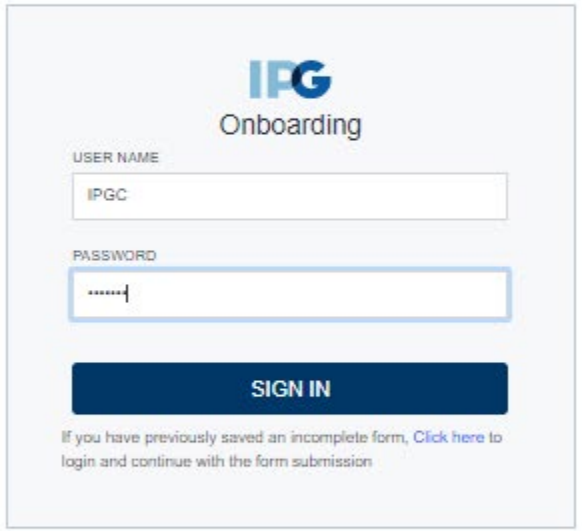
US English

interpublic group is a global provider of marketing solutions.

Welcome to The Interpublic Group U.S. Tax Documentation Submission Process

Through our over 50,000 employees in all major world markets, our companies specialize in consumer advertising, digital marketing, communications planning and media buying, public relations and specialty marketing.
IPG agencies create customized marketing programs for many of the world's largest companies through our comprehensive global services. The work our agencies produce helps clients build brands, increase sales of their products and services and gain market share.
Major global brands include Craft, FCB, Golin, Huge, Initiative, Jack Morton Worldwide, McCann, Momentum, MullenLowe Group, Octagon, R/GA, UM and Weber Shandwick. Other leading brands include Avrett Free Ginsberg, Campbell Ewald, Carmichael Lynch, Deutsch, and ID Media. And there are many more.

Registering as a potential vendor through this portal helps all of the IPG companies maintain compliance with the IRS regulations and will hopefully help you as a vendor to register with ease through a series of questions. We appreciate your cooperation.



IPGC
Welcome
(these are case sensitive)

Form is also available in French and Spanish

Server Time: 0.43099539s - Time Zone: (UTC) Coordinated Universal Time

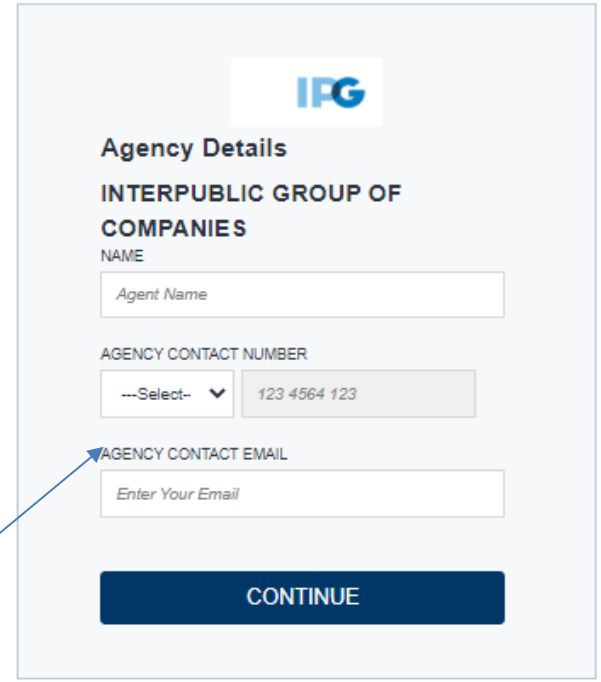
FAQ's

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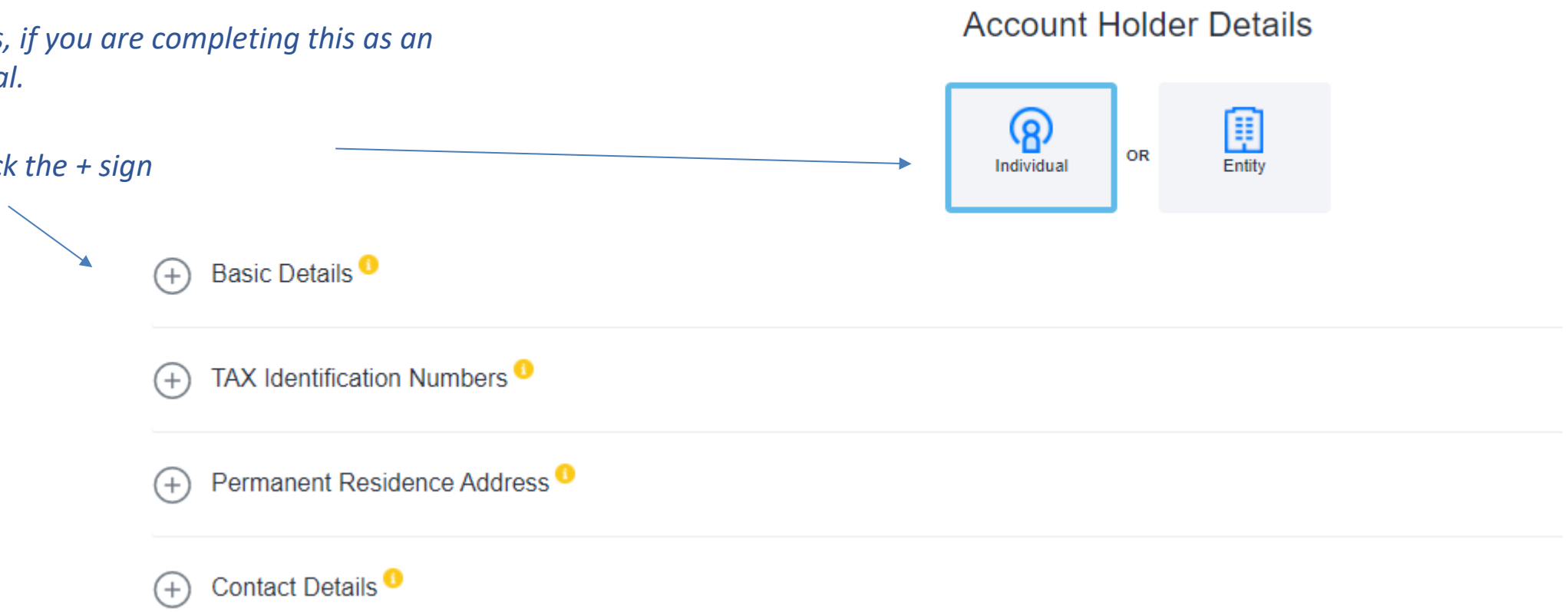
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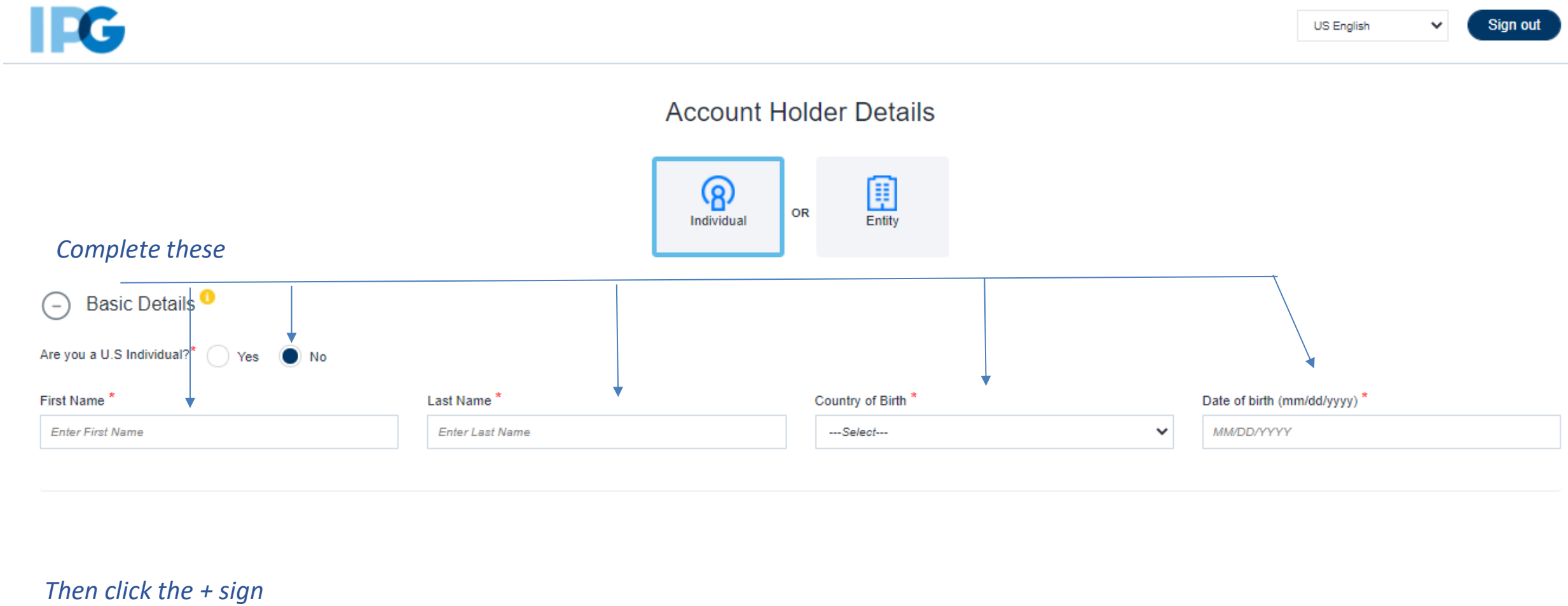


Add information (to be provided):
<Agency Contact Name>
<Agency Contact Number>
<Agency Contact Email Address>
Click "continue"

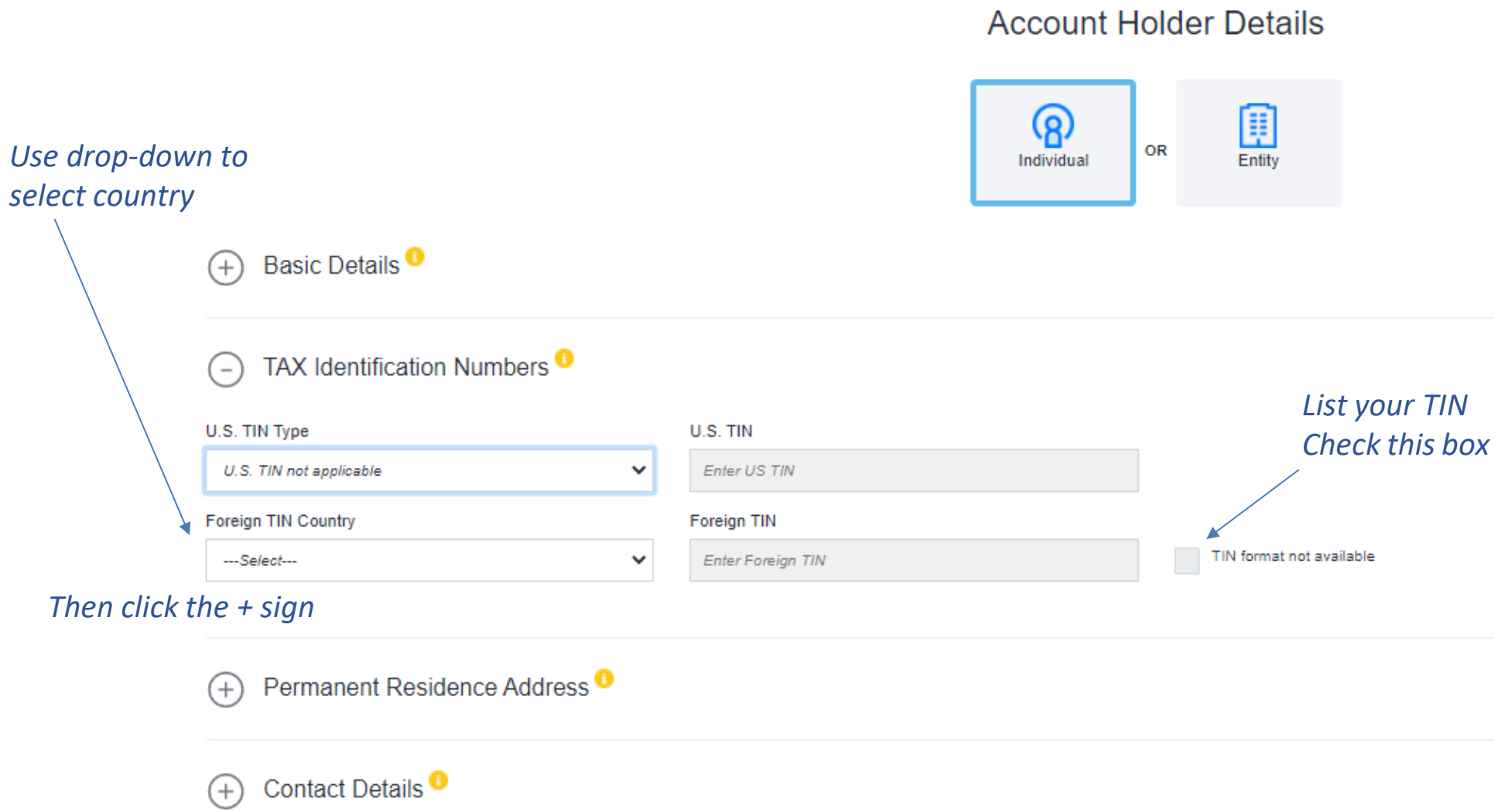
Click this, if you are completing this as an individual.

Then click the + sign



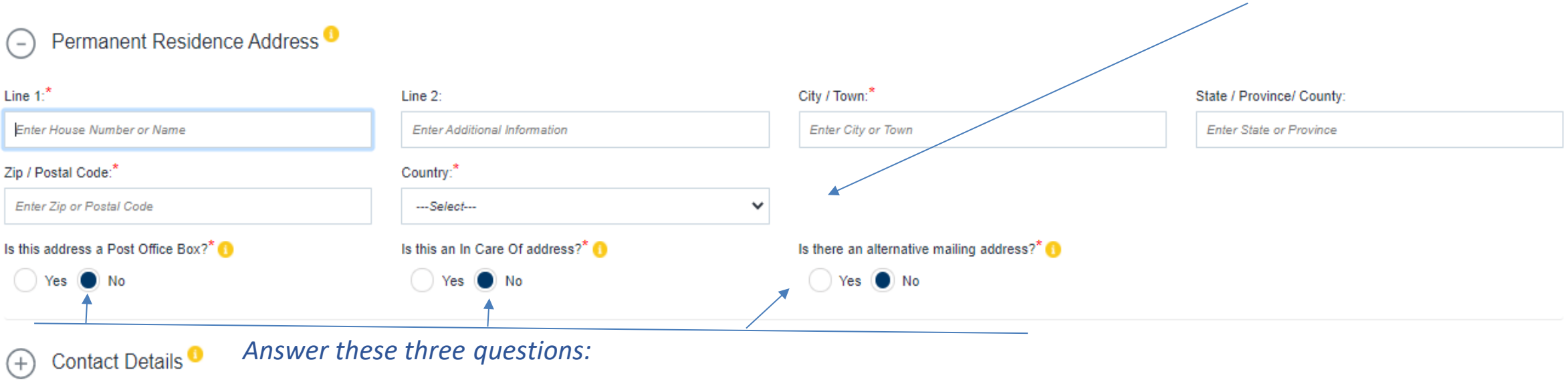


Then click the + sign


Account Holder Details
Individual
OR
Entity
Use drop-down to select country
Basic Details
TAX Identification Numbers
U.S. TIN Type
U.S. TIN not applicable
U.S. TIN
Enter US TIN
List your TIN
Check this box
Foreign TIN Country
---Select---
Foreign TIN
Enter Foreign TIN
TIN format not available
Then click the + sign
Permanent Residence Address
Contact Details

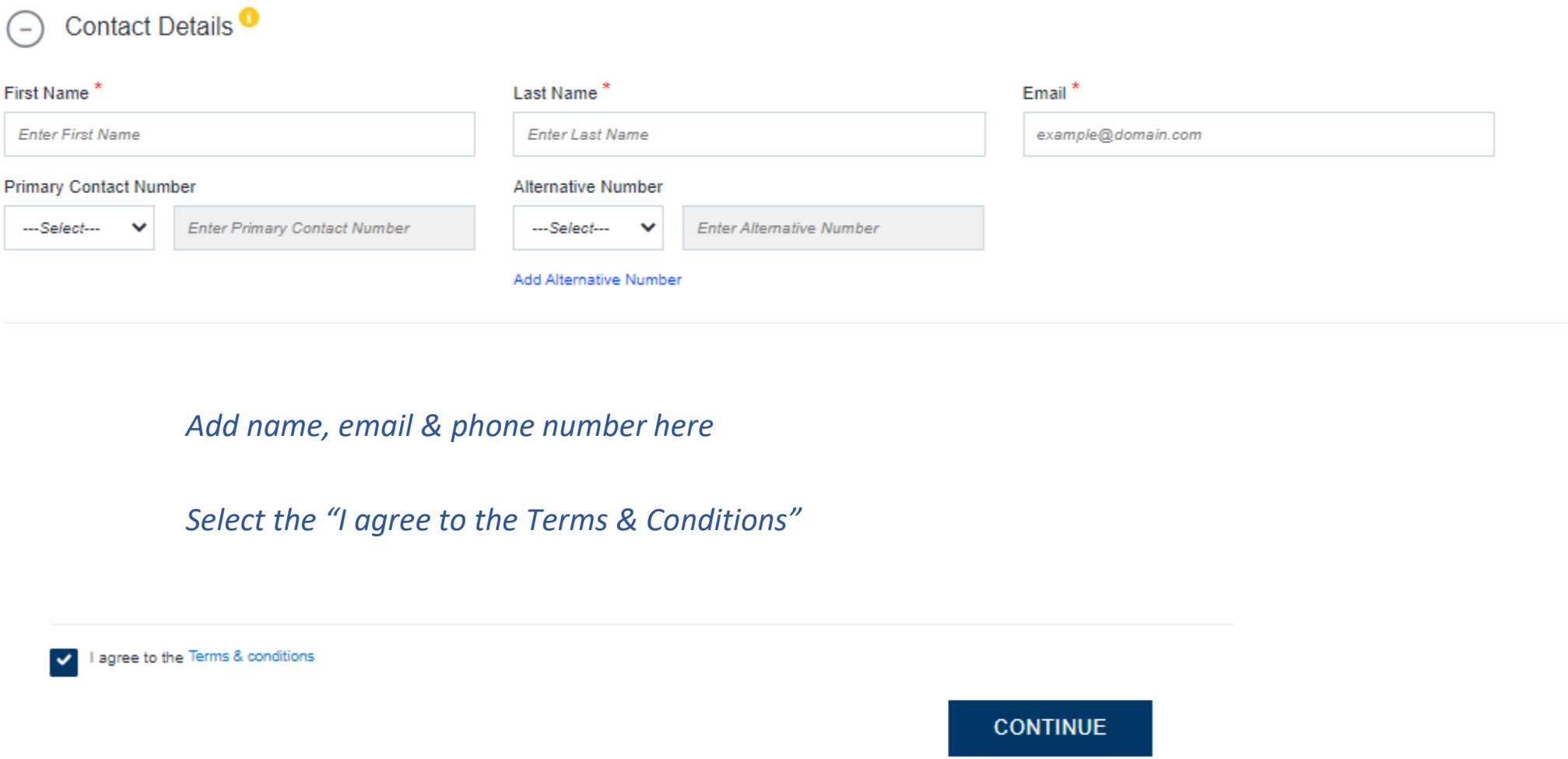
List your address associated with the bank account inf

Use the drop-down menu to find the applicable country



Answer these three questions:

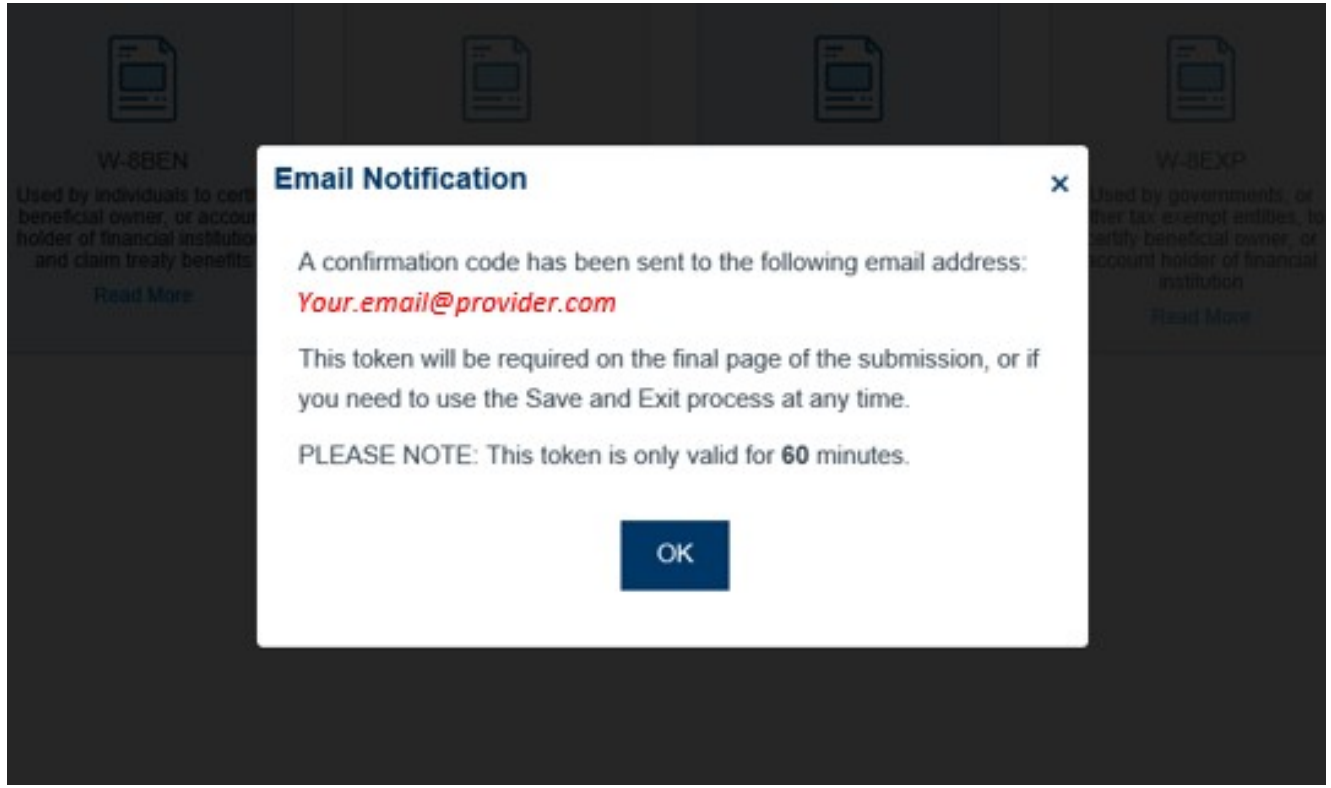
Then click the + sign

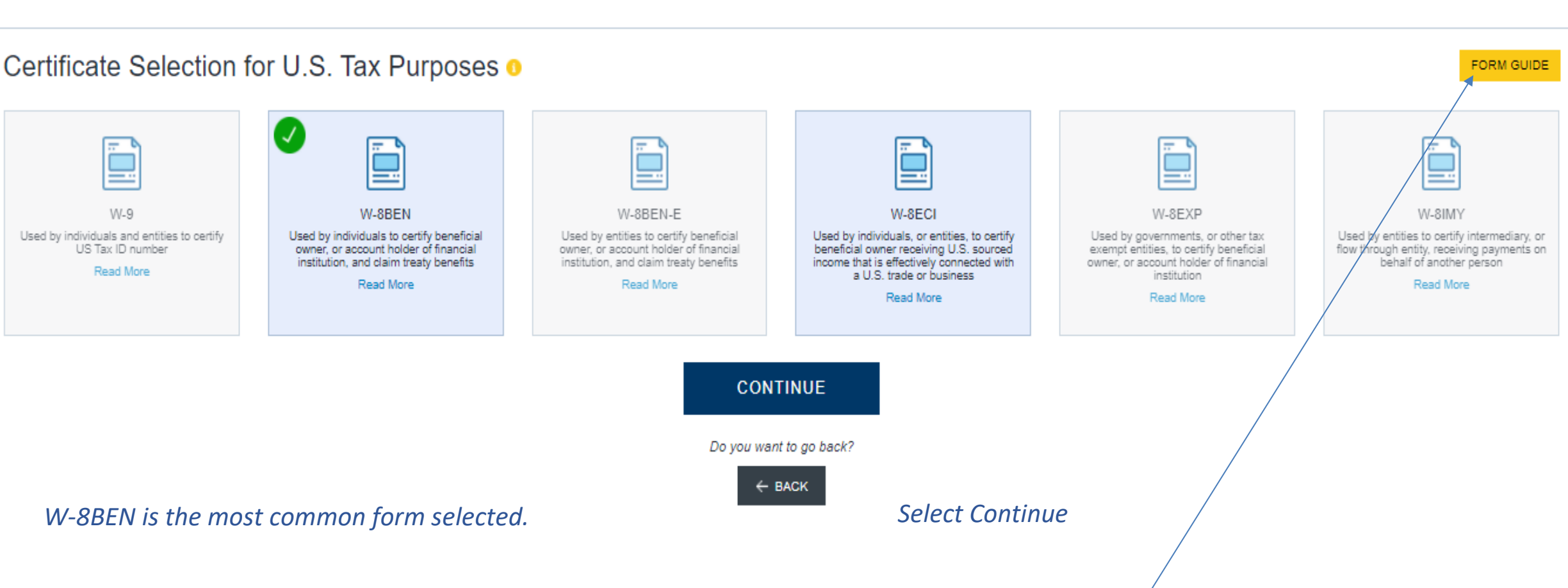


Add name, email & phone number here

Select the "I agree to the Terms & Conditions"

Check the inbox of the email account you provided earlier. There will be a six-character code that is required to continue.





W-8BEN is the most common form selected.

Select Continue

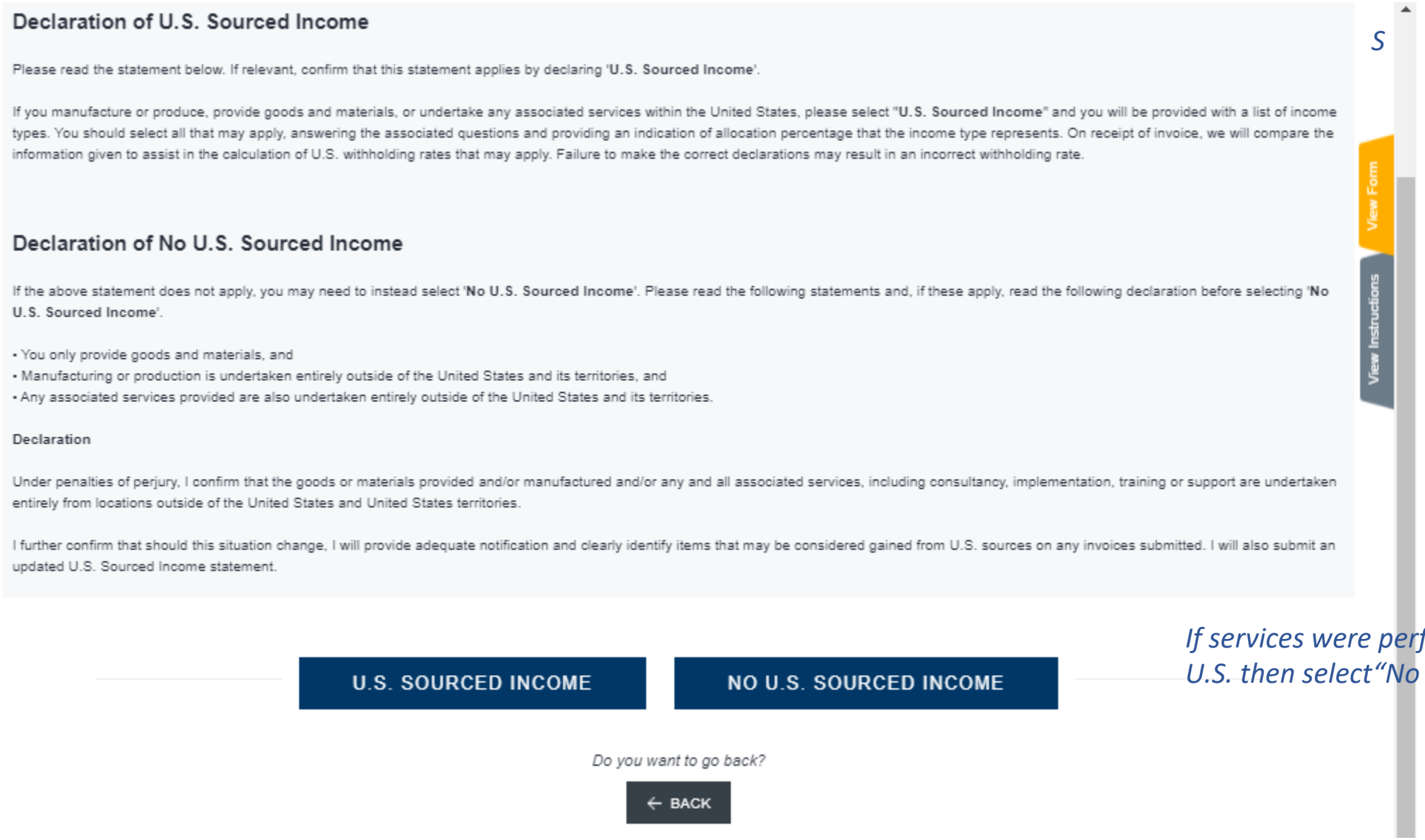
Select the Form Guide for further assistance on selecting appropriate form

However, please read the selections under each form and select the most appropriate form. More information can be found on the links below:

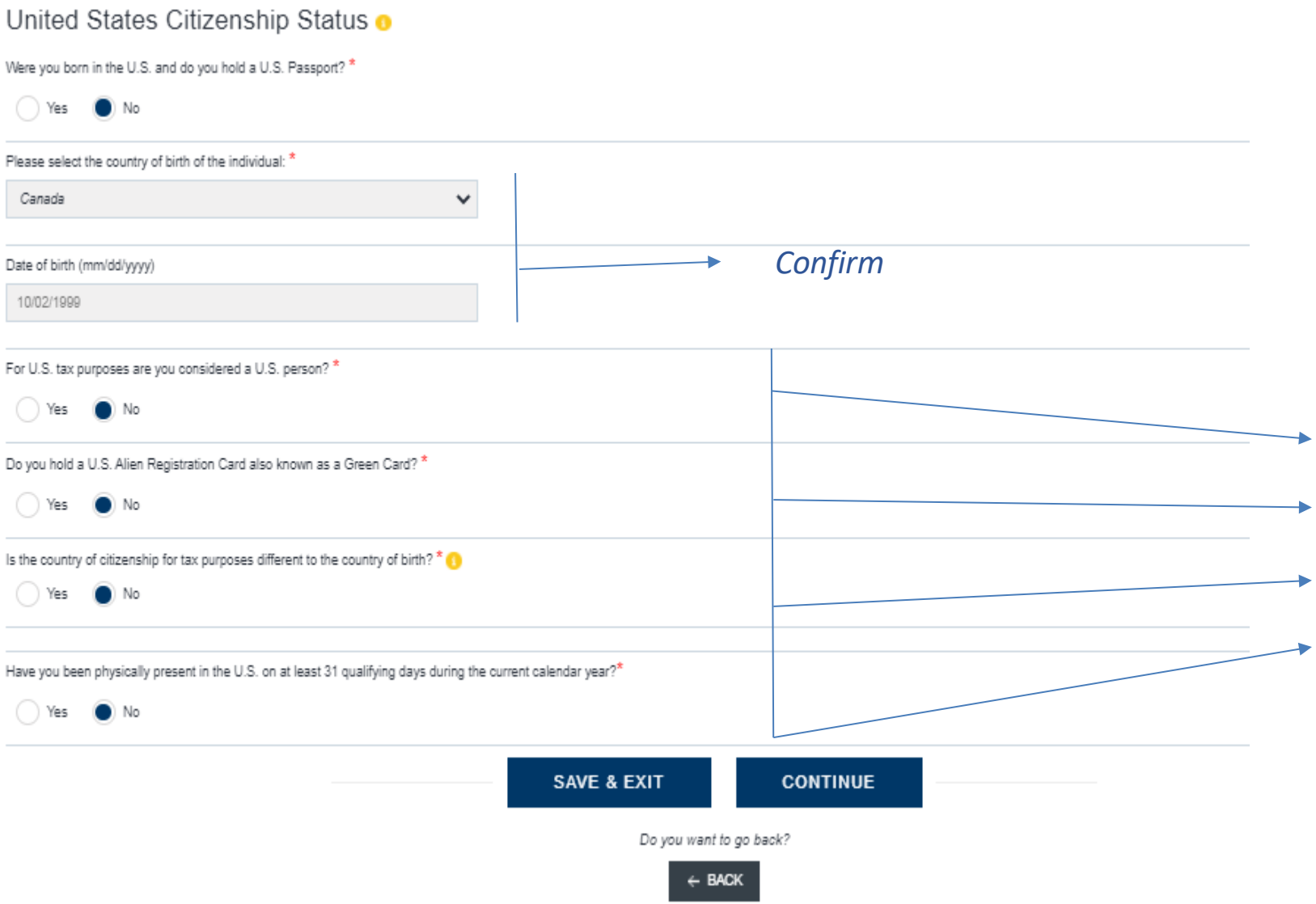
https://www.irs.gov/forms-pubs/about-form-w-8-ben

https://www.irs.gov/forms-pubs/about-form-w-8-eci

U.S Sourced Income or No U.S. Source Income



If services were performed outside of the U.S. then select"No US Sourced Income".

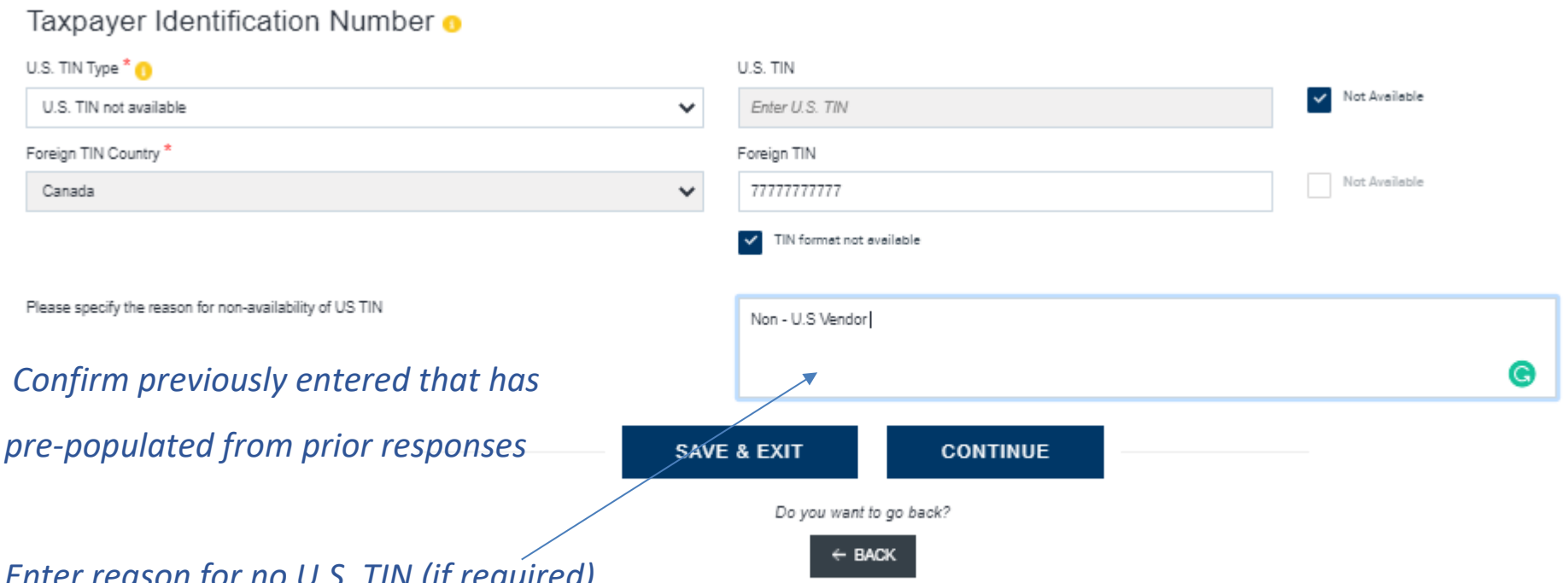


x

Confirm

Select appropriate responses

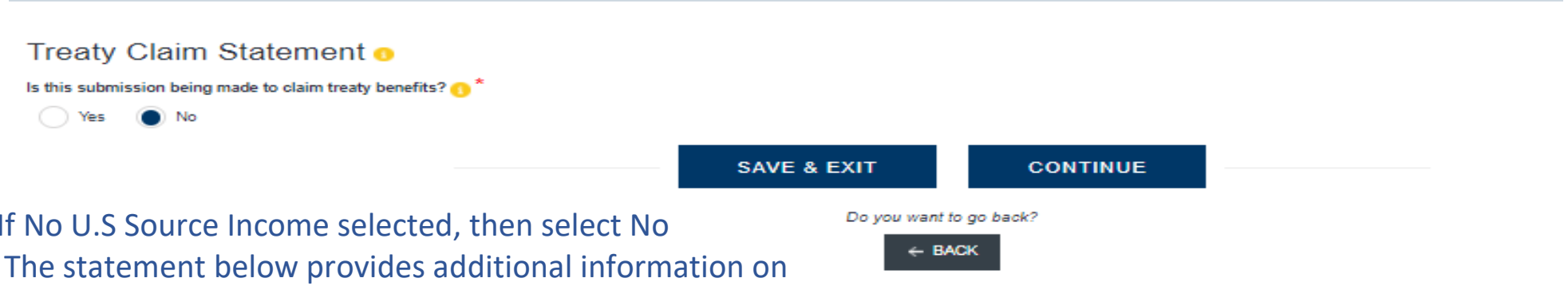
Click Continue



Confirm previously entered that has pre-populated from prior responses

Enter reason for no U.S. TIN (if required)

Select Continue



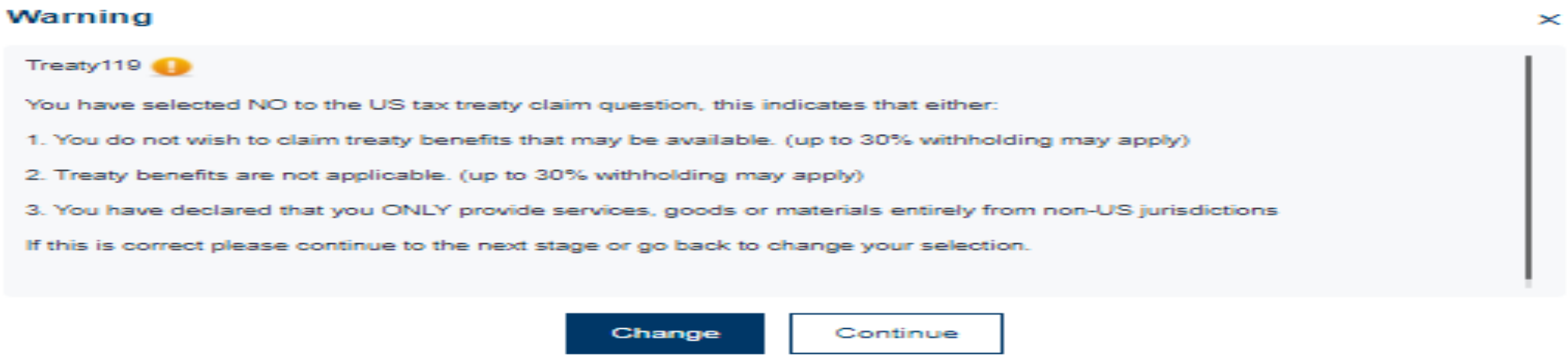
If No U.S Source Income selected, then select No
The statement below provides additional information on Treaty claims

Treaty claim

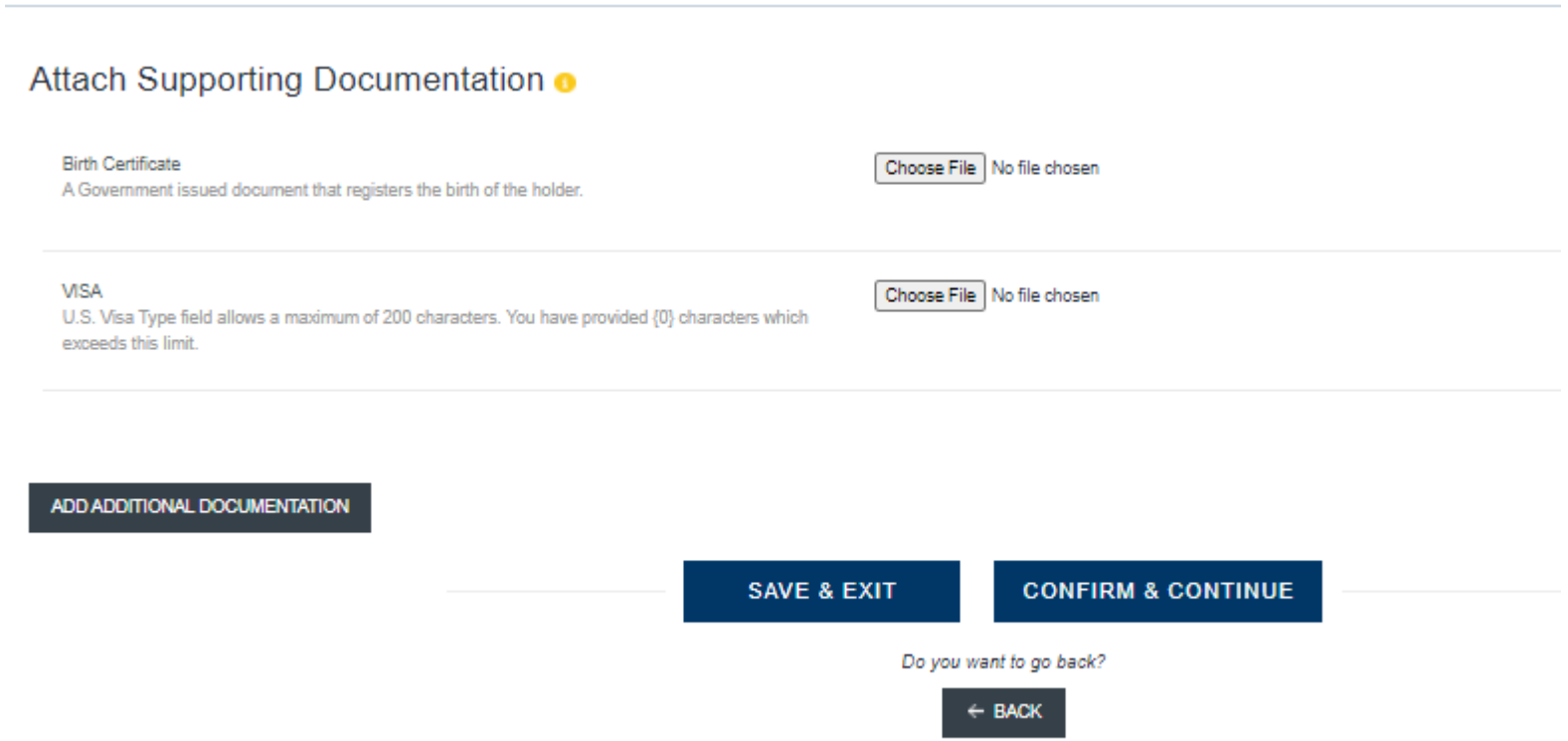
Information on tax treaties can be found at https://www.irs.gov/businesses/international-businesses/united-states-income-tax-treaties-a-to-z. Generally, reduced rates of withholding under a treaty claim only apply when 1) there is a treaty in force with a respective country in the US, 2) the income type qualifies for reduced rates of withholding under the treaty and 3) the income is U.S. source income (sourcing varies based on income type). If there is no U.S. source income, technically there is no need for a treaty claim though practically, some clients or customers may still want to request or provide treaty claim information in the event that the income does become U.S. sourced at a later date.

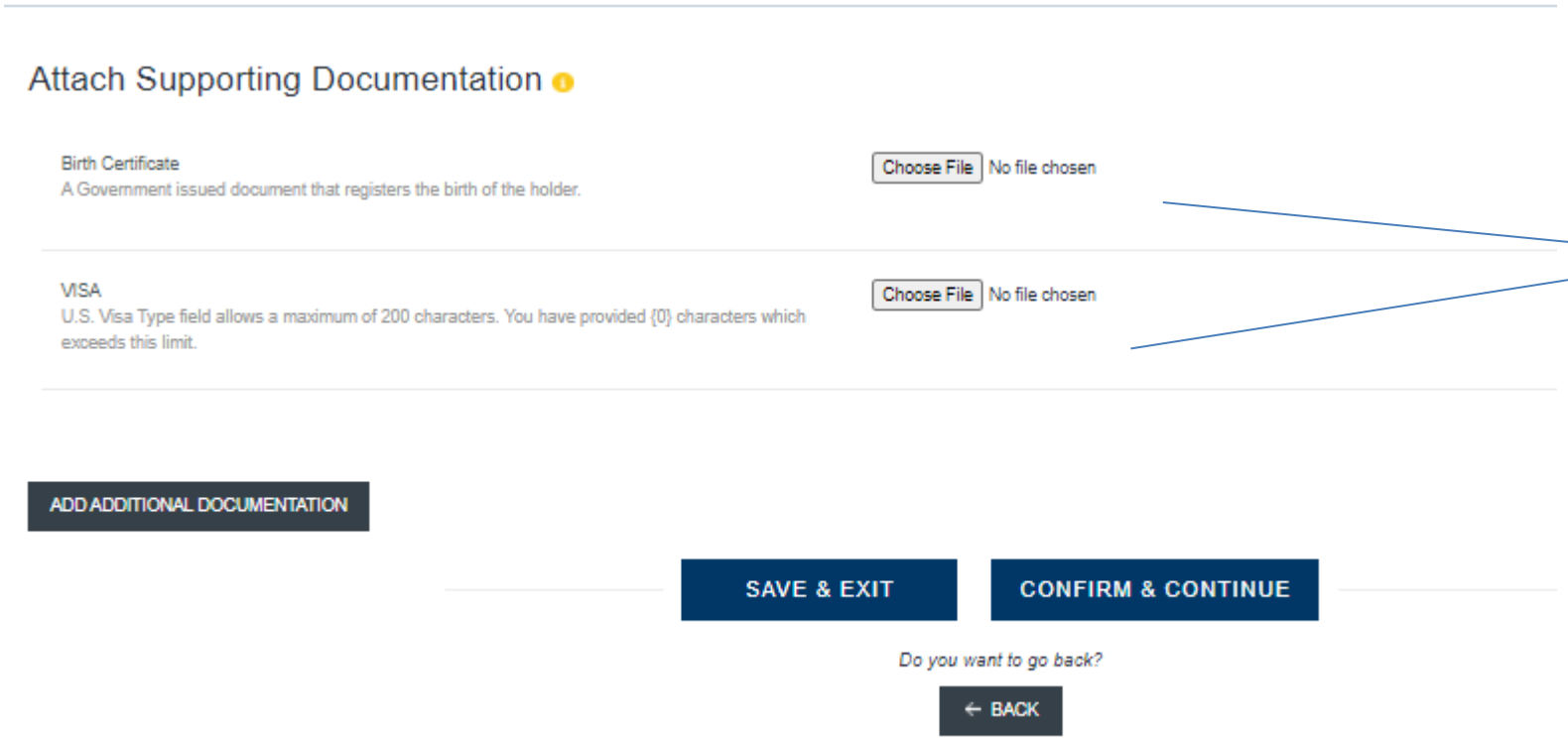
If claiming benefits of tax treaty, there will be additional questions on regarding income and treaty specifics along with the tax rates you may be selecting.

Warning message will appear to confirm that you only provide services outside of the U.S.



Attached Support Documentation in the form of a birth certificate and/or visa

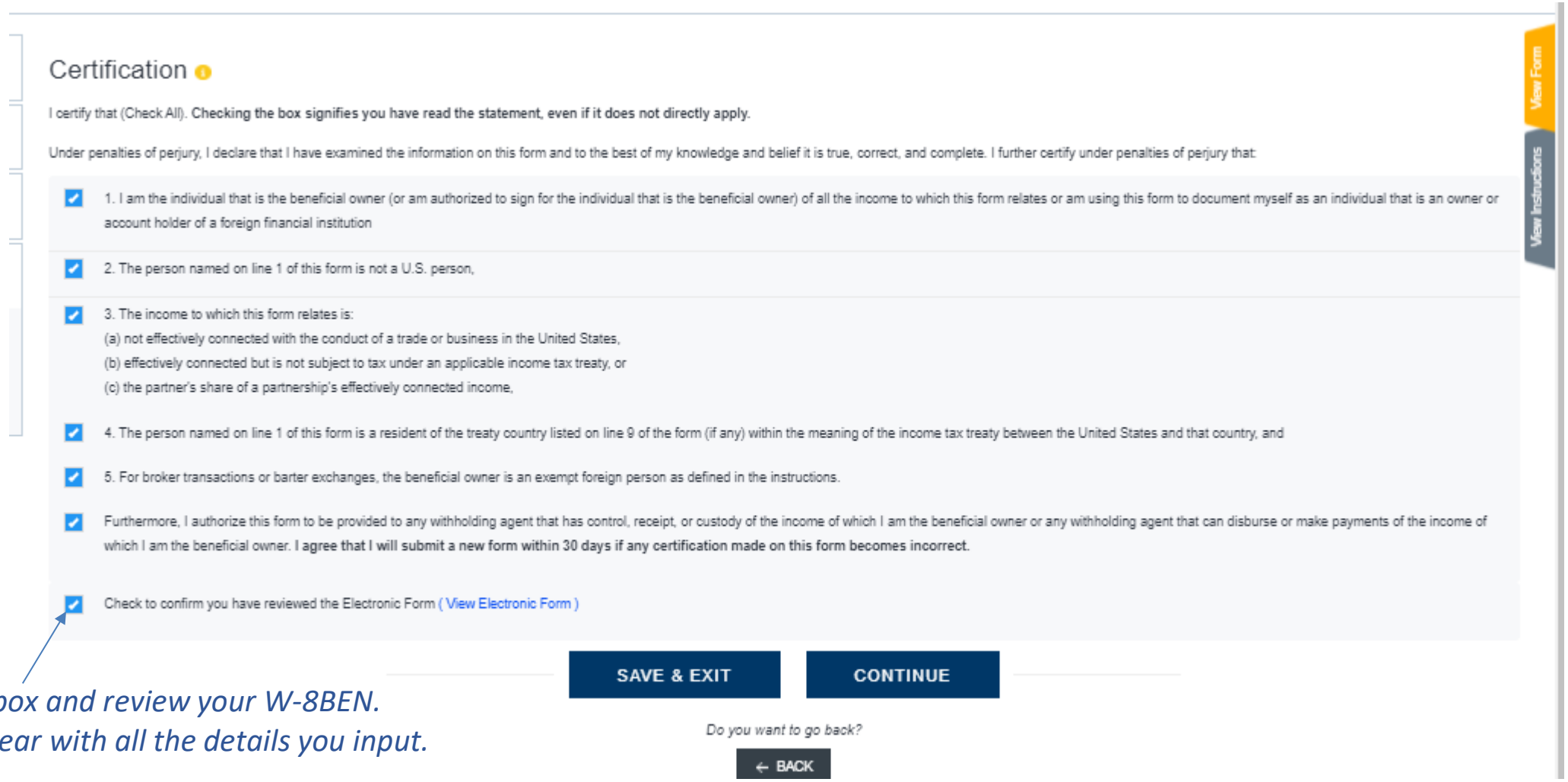




Save image of birth certification/visa to directory and select choose file to upload.

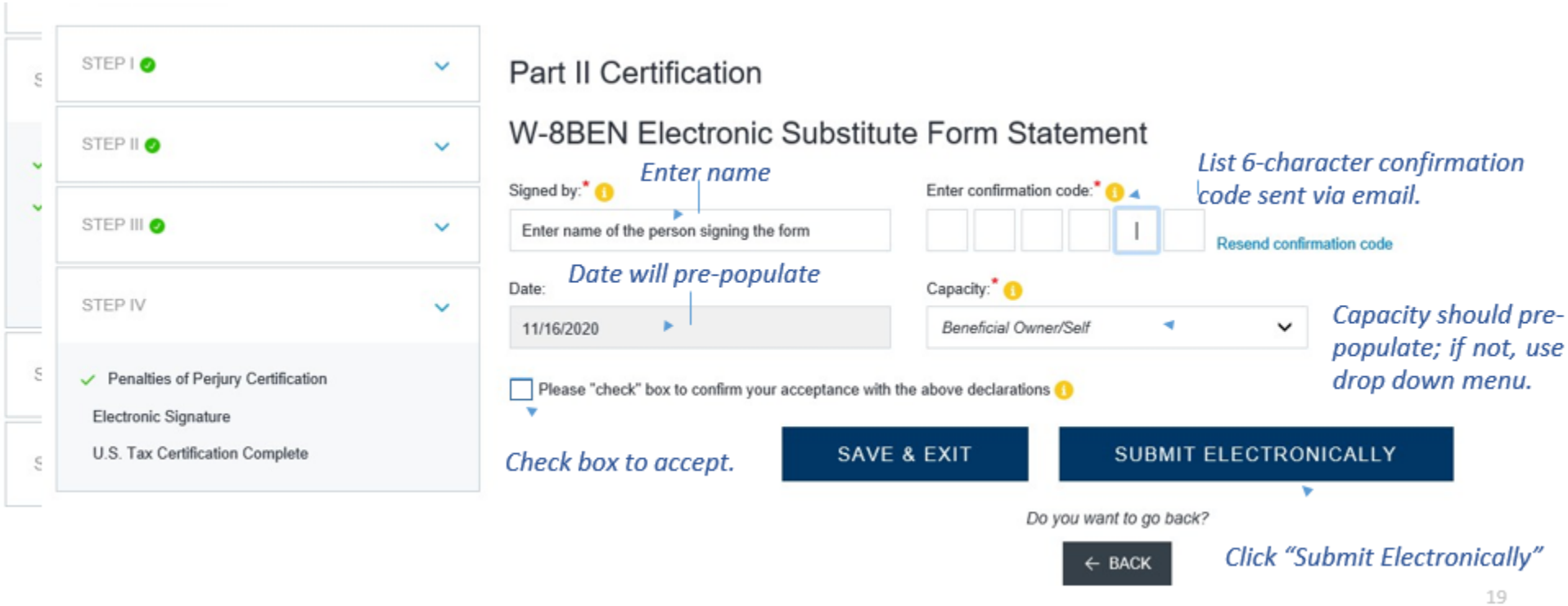
Select Confirm and Continue.

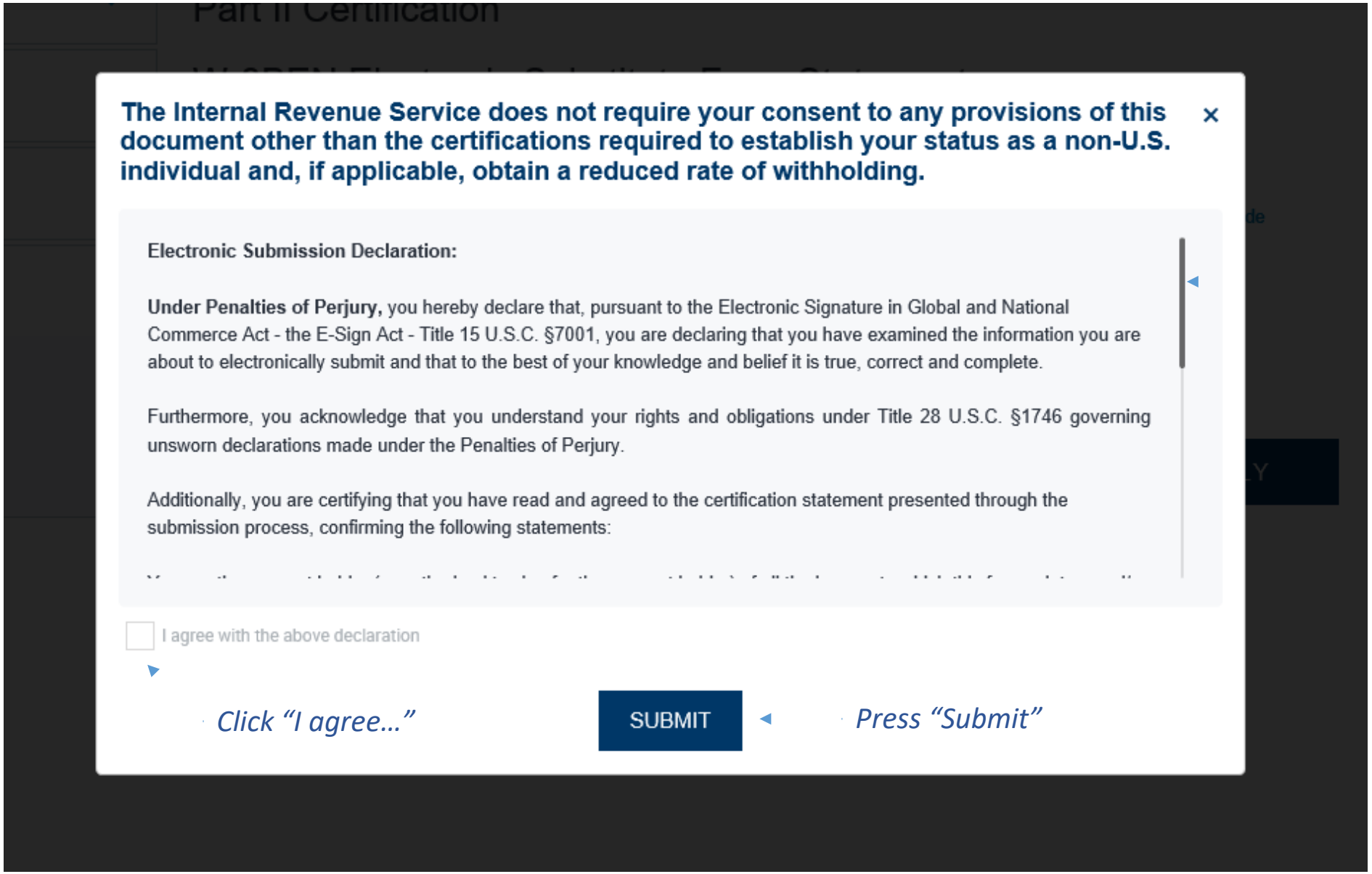
Read and Select the box for each statement below.



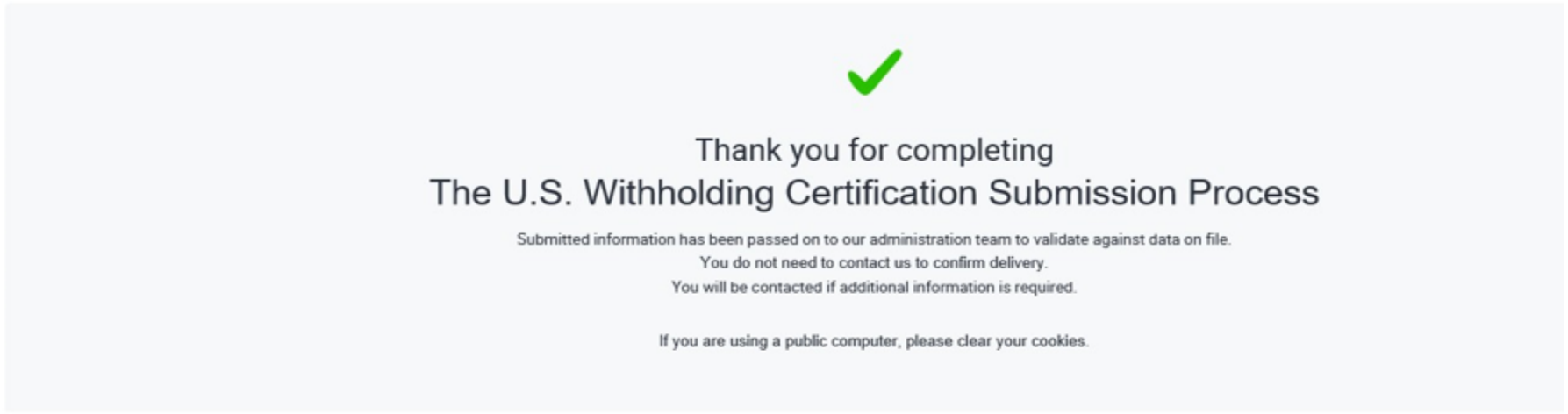
Click this box and review your W-8BEN.
It will appear with all the details you input.

Select Continue


STEP I
STEP II
STEP III
STEP IV
Penalties of Perjury Certification
Electronic Signature
U.S. Tax Certification Complete
Part II Certification
W-8BEN Electronic Substitute Form Statement
Enter name
Signed by:*
Enter name of the person signing the form
List 6-character confirmation code sent via email.
Enter confirmation code:*
Resend confirmation code
Date will pre-populate
Date:
11/16/2020
Capacity:*
Beneficial Owner/Self
Capacity should pre-populate; if not, use drop down menu.
Please "check" box to confirm your acceptance with the above declarations
Check box to accept.
SAVE & EXIT
SUBMIT ELECTRONICALLY
Do you want to go back?
← BACK
Click "Submit Electronically"
19



Using the scroll-bar, go to the bottom of the declaration. Once at the bottom, "I agree with the above declaration" will become active.



21

You're done!

If you would like a copy of the process, you may download a PDF.